



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**2405 GUN SHED ROAD**  
**JOINT BASE SAN ANTONIO FORT SAM HOUSTON, TX 78234-1223**

AMIM-PWC (600-8-22a)

MEMORANDUM FOR U.S. ARMY Installation Management Command (IMCOM)  
Personnel

SUBJECT: IMCOM Policy Memorandum - Enterprise Heating, Ventilation & Air  
Conditioning (HVAC) Chiller Category Intelligence Report (CIR) Course of Action (COA)  
Implementation

1. References:

a. Headquarters Installation Management Command (IMCOM), U AMIM-PWS (5b)  
Category Intelligence Report (CIR), HVAC Chiller, U.S. Army Garrisons, 22 Aug 21  
(Encl 1).

b. Installation Management Command (IMCOM), U AMIM-PWS (5b), Approved  
HVAC Chillers Justification and Approval (J&A), 4 Dec 23 (Encl 2).

2. Purpose. This policy implements the acquisition strategy approved by the Assistant  
Secretary of the Army for Acquisition, Logistics, and Technology (ASA(ALT)) at  
reference b.

3. Applicability. This policy is applicable to all IMCOM garrisons located in CONUS,  
Hawaii, and Puerto Rico. Garrisons will limit the procurement of HVAC chillers to four  
(4) preferred manufacturers (Trane, Carrier, Daiken/McQuay, or York) across these  
installations. The end state is to have a single brand of chillers at each installation once  
all existing chillers have been replaced over the approximately 15-year lifecycle of  
chillers and for any new chillers installed as part of a military construction (MILCON)  
project. This will result in significantly lower lifecycle costs associated with replacement  
parts, maintenance, training, certifications, authority to operate (ATO), and economies  
of scale.

4. Procedures. The following requirements will be observed in future acquisitions  
covered by this memorandum.

a. Garrisons will only procure the chiller brand they selected as part of the CIR data  
call as listed in Enclosure 1.

b. Garrisons will provide the approved J&A to the appropriate contracting agency  
(MICC or USACE) to ensure the Army procures the selected chiller brand for

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standalone lifecycle replacements, line items as part of a larger restoration and modernization (R&M) project, or MILCON projects (see HVAC Chiller Guidance).

c. Garrisons will provide the J&A as a “reference only” document if procuring chiller replacements via non-FAR contracts such as intergovernmental support agreements (IGSAs). The Sourcewell CONUS-IGSA is available to Garrisons for standalone lifecycle chiller replacements across the lower 48.

d. Garrisons will utilize enterprise vehicles such as the Sourcewell CONUS-IGSA, General Services Administration (GSA) and other enterprise contracts available with a Tier 1, 2, or 3 rating to the maximum extent possible. Some of these available options are identified in Enclosure 2.

5. Approving Authorities. The approval authority for contract actions is in accordance with FAR procedures. The approval authority for IGSA task orders has been delegated to the Garrison Commanders with further delegation authorized to the GS15 level.

6. Proponent. HQ IMCOM, G4, Energy Division and Category Management Branch are the proponents for this policy. My Points of Contact are the Energy Division Chief at commercial (520) 671-8019 or email: [ryan.c.hernandez.civ@army.mil](mailto:ryan.c.hernandez.civ@army.mil), and the CM Branch Chief and IMCOM IGSA Program Manager, at commercial (520) 674-2540, or email: [richard.l.morris56.civ@army.mil](mailto:richard.l.morris56.civ@army.mil).

2 Encls

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Commanding